



NORTH CAROLINA ASSOCIATION FOR PUBLIC CHARTER SCHOOLS

Celebrating Girls in STEM Showcase School FAQs (Travel Aid)

Q: Our school would like to participate in the Advocacy Day, but travel will be expensive. Is there a way for us to get assistance?

A: Yes! Submit the school exhibition proposal form including the travel aid request section by **Friday, April 26**. After submission, your request will undergo review, and you will be notified of the status of your request on or before **Friday, May 3**. If you are not emailed by that date, please email josh@ncpubliccharters.org.



Q: What does travel aid cover?

If your school will use its own vans / buses:

Travel aid covers the cost of fuel, mileage, parking, and contracting a driver(s).

If your school will rent vans / buses:

Travel aid covers the cost of renting a van, mini-bus, or charter bus, fuel, mileage, and surcharges from the van / bus provider (i.e. parking, tolls, bus cleanup, driver(s), rental insurance, other rental fees).

Q: What does travel aid not cover?

Whether a school is using its own vans / buses or not, travel aid does not cover meals, lodging, or travel incidentals. If a school is using its own vans / buses, travel aid does not cover insurance, vehicle maintenance, or vehicle damage to the school's vans / buses. Travel aid will also not cover alternative modes of transportation including personal vehicles, cabs, Uber / Lyft, Greyhound / Mega Bus, city bus, train, or flight. Travel aid does not cover individuals and groups who are not from a school. Travel aid does not cover travel to locations other than to and from the Advocacy Day event.

Q: How many travel aid requests can we submit?

A: Each school can submit only one request for travel aid. If a school submits more than one request, only the first request will be honored. Before submitting your request, make sure no one else at your school has done so already. It will help us and you to have your complete aid request in one submission. Please understand that a submission for travel aid does not guarantee your school will receive aid.



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Q: What factors are considered in offering a school travel aid?

A: As a membership organization, we will place the highest priority on Association School Membership. Secondary factors include how soon a school submits its interest form, the mode(s) of transportation available to the school, the distance the school must travel, the size of the group traveling, and the school's estimated cost of travel.

Q: What is the minimum number of people for whom the Association will provide travel aid?

A: 6. If you have a group less than 6, your group must cover its own travel expenses.

Q: Our school doesn't have enough people coming to be eligible for travel aid. It's too expensive for us to travel on our own, but we still want to come! Do we have any other options?

A: We suggest coordinating with another school in your area to either invite them to travel with you or ask if you can travel with them. If that is the case, please email josh@ncpubliccharters.org so we know to expect your arrival with another school.

Q: We would like to arrive the day before the event so we don't have to leave so early in the morning to be there on time. Would we still be considered for travel aid?

A: Yes, you may still submit a request for travel aid. As mentioned earlier, the cost of hotels, meals, and other travel incidentals are not covered.

Q: Our school was selected to receive travel aid! What do we do next?

A: If your school will rent its transportation, contact your local charter van / bus provider to receive a quote and forward the statement to josh@ncpubliccharters.org for review. The quote approval status will be returned within two (2) business days. Once the quote is approved, the Association will notify you how much of the balance it will pay. (e.g. "Congratulations, your quote is approved. The Association will cover 50% of the balance. Please confirm your acceptance of this offer.")





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Q: Our school plans to use its own vans / buses to travel to the showcase. How will we be reimbursed for our expenses?

A: Send copies of receipts to josh@ncpubliccharters.org, and we will have your reimbursement delivered to your school according to the mailing address shown on the school interest form within two weeks after the event. The reimbursement will be based on the confirmed percentage of the total costs the Association offered to cover.

Q: What is the mileage rate?

A: We will use the standard travel mileage rate of \$0.545 per mile according to the [IRS](#).

Q: Is travel aid available to charter schools that are non-Association members?

A: Although most of our aid is reserved for Association member schools, a portion is available to non-member schools. We want to honor and prioritize Association school membership balanced with openness and support towards schools outside our membership that wish to participate in our events.

Q: Our school received travel aid but now we can't come and must cancel! What do we do?

A: If you are renting a van / bus and the Association has not yet paid for it, simply email us and we will remove your school from the program.

If the Association has paid for a van / bus in part or in full, The Association will contact the van / bus provider to handle refund terms. If the school paid a portion of the cost, it will be unlikely the school will be refunded depending on the refund terms. If the van / bus provider charges a cancellation fee, the portion paid by the school will go towards the fee. If your school cancels, and the Association paid for the entire cost, it will be unlikely that travel aid will be offered to your school for future events.

If after canceling, your school is now able to come, we still welcome you, but we will not offer travel aid.

Thank you for supporting North Carolina's Charter Schools. We hope your school will join us!

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